

Know Your Strengths

WHAT YOU CAN OFFER TO EMPLOYERS

Artistic
Manual Dexterity
Computer
Mechanical
Physical Strength
Creative
Numerical
Research
Investigative
Organizational
Supervisory



Strong Work Ethic
Friendly
Reliable
Flexible
Have goals
Enthusiastic
Takes Initiative
Works with others
Communication
Verbal
Writing

Job Description = What Employers Want

SAMPLE: Customer Service Team Member

- Provide fast, fun and friendly checkout service.
- Resolve guest concerns in a positive, helpful manner.
- Work as part of a team.
- Resolve guest concerns quickly and accurately.
- Neatly stock items on shelves and process transactions.
- Identify and report safety concerns promptly.

Create “stories” or examples for the interview around your strengths (i.e. teamwork):

Problem – describe the situation

(You’ve worked on a challenging team science project with 3 teammates.)

Solution – what you did about it

(You delegated tasks and lead the research.)

Result – a positive outcome

(You presented the project to the class and received an A grade.)