

# Interview the Interviewer

## Do you have any questions?

It is important to ask an employer 2 or 3 questions, so you can gain information in understanding the company, job duties, and/or supervision. Asking questions also shows that you have initiative and interest in the job.

## Sample Questions:

- What qualities do you look for in a good employee?
- What is a typical day like?
- What are some challenges of this position?
- What do you like best about the job/company?
- When will you be making the hiring decision?
- What would be the best way to follow up?

**Ask for your interviewer's business card or contact information so you can follow up with a Thank You email/note immediately after the interview (within 24 hours).**

## Sample Email Thank-You Note:

Dear Mr./Ms. \_\_\_\_\_ (Interviewer's Last Name),

Thank you for meeting with me today to discuss the \_\_\_\_\_ position at \_\_\_\_\_ (company). I am very interested in the position, and I hope to get a chance to work with you.

I think I am the right person for the job because of \_\_\_\_\_ (i.e. my to ability to learn quickly and work well with others.)

You can reach me by phone at \_\_\_\_\_, or feel free to email me. I appreciate your consideration.

Sincerely,

\_\_\_\_\_